

Attachment C

Form of Offer Letter

Attachment C

[Contractor's Letterhead]

[Inset Date]

District of Columbia Department of General Services
2000 14th Street, NW, 8th Floor
Washington, DC 20009

Attn: Mr. Brian J. Hanlon
Director/Chief Contracting Officer

Reference: Request for Proposals – Camera Upgrades for the DC Central Detention Facility
and Central Treatment Facility (Phase III)

Dear Mr. Hanlon:

On behalf of [INSERT NAME OF BIDDER] (the "Offeror"), I am pleased to submit this proposal in response to the Department of General Services' (the "Department" or "DGS") Request for Proposals (the "RFP") for DC Central Detention Facility and Central Treatment Facility. The Offeror has reviewed the RFP and the attachments thereto, any addenda thereto, and the proposed Form of Contract (collectively, the "Bid Documents") and has conducted such due diligence and analysis as the Offeror, in its sole judgment, has deemed necessary in order to submit its Proposal in response to the RFP. The Offeror's proposal and the Lump Sum Price (as defined in paragraph A) are based on the Bid Documents as issued and assume no material alteration of the terms of the Bid Documents. (Collectively, the proposal and the Lump Sum Price are referred to as the "Offeror's Bid".)

A. The Lump Sum Contract Price is as follows:

CLIN	DESCRIPTION	LUMP SUM PRICE
0001	A. North Module 1st Floor Lower Level TY300 New Dome Cameras New Covert Cameras New Covert Amplified Cameras Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
CLIN	DESCRIPTION	LUMP SUM PRICE
0002	B. North Module 1st Floor Lower Level TY300 Dome Cameras Replace as New Covert Cameras Replace as New Covert Amplified Cameras Replace as New Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____

CLIN	DESCRIPTION	LUMP SUM PRICE
0003	C. North Module 1st Floor Upper Level TY301 New Dome Cameras New Covert Cameras New Covert Amplified Cameras Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
CLIN	DESCRIPTION	LUMP SUM PRICE
0004	D. North Module 1st Floor Upper Level TY301 Dome Cameras Replace as New Covert Cameras Replace as New Covert Amplified Cameras Replace as New Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
CLIN	DESCRIPTION	LUMP SUM PRICE
0005	E. North Module 2nd Floor Lower Level TY302 New Dome Cameras New Covert Cameras New Covert Amplified Cameras Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
CLIN	DESCRIPTION	LUMP SUM PRICE
0006	F. North Module 2nd Floor Lower Level TY302 Dome Cameras Replace as New Covert Cameras Replace as New Covert Amplified Cameras Replace as New Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
CLIN	DESCRIPTION	LUMP SUM PRICE
0007	G. North Module 2nd Floor Upper Level TY303 New Dome Cameras New Covert Cameras New Covert Amplified Cameras Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
CLIN	DESCRIPTION	LUMP SUM PRICE
0008	H. North Module 2nd Floor Upper Level TY303 Dome Cameras Replace as New Covert Cameras Replace as New Covert Amplified Cameras Replace as New Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
CLIN	DESCRIPTION	LUMP SUM PRICE
0009	I. North Module 3rd Floor Lower Level TY304 New Dome Cameras New Covert Cameras New Covert Amplified Cameras Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____

<u>CLIN</u>	<u>DESCRIPTION</u>	<u>LUMP SUM PRICE</u>
0010	J. North Module 3rd Floor Lower Level TY304 Dome Cameras Replace as New Covert Cameras Replace as New Covert Amplified Cameras Replace as New Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
<u>CLIN</u>	<u>DESCRIPTION</u>	<u>LUMP SUM PRICE</u>
0011	K. North Module 3rd Floor Upper Level TY305 New Dome Cameras New Covert Cameras New Covert Amplified Cameras Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
<u>CLIN</u>	<u>DESCRIPTION</u>	<u>LUMP SUM PRICE</u>
0012	L. North Module 3rd Floor Upper Level TY304 Dome Cameras Replace as New Covert Cameras Replace as New Covert Amplified Cameras Replace as New Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
<u>CLIN</u>	<u>DESCRIPTION</u>	<u>LUMP SUM PRICE</u>
0013	M. South Module 1st Floor Lower Level TY400 New Dome Cameras New Covert Cameras New Covert Amplified Cameras Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
<u>CLIN</u>	<u>DESCRIPTION</u>	<u>LUMP SUM PRICE</u>
0014	N. South Module 1st Floor Lower Level TY400 Dome Cameras Replace as New Covert Cameras Replace as New Covert Amplified Cameras Replace as New Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
<u>CLIN</u>	<u>DESCRIPTION</u>	<u>LUMP SUM PRICE</u>
0015	O. South Module 1st Floor Upper Level TY401 New Dome Cameras New Covert Cameras New Covert Amplified Cameras Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
<u>CLIN</u>	<u>DESCRIPTION</u>	<u>LUMP SUM PRICE</u>
0016	P. South Module 1st Floor Upper Level TY401 Dome Cameras Replace as New Covert Cameras Replace as New Covert Amplified Cameras Replace as New Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____

CLIN	DESCRIPTION	LUMP SUM PRICE
0017	Q. South Module 2nd Floor Lower Level TY402 New Dome Cameras New Covert Cameras New Covert Amplified Cameras Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
CLIN	DESCRIPTION	LUMP SUM PRICE
0018	R. South Module 2nd Floor Lower Level TY402 Dome Cameras Replace as New Covert Cameras Replace as New Covert Amplified Cameras Replace as New Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
CLIN	DESCRIPTION	LUMP SUM PRICE
0019	S. South Module 2nd Floor Upper Level TY403 New Dome Cameras New Covert Cameras New Covert Amplified Cameras Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
CLIN	DESCRIPTION	LUMP SUM PRICE
0020	T. South Module 2nd Floor Upper Level TY403 Dome Cameras Replace as New Covert Cameras Replace as New Covert Amplified Cameras Replace as New Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
CLIN	DESCRIPTION	LUMP SUM PRICE
0021	U. South Module 3rd Floor Lower Level TY404 New Dome Cameras New Covert Cameras New Covert Amplified Cameras Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
CLIN	DESCRIPTION	LUMP SUM PRICE
0022	V. South Module 3rd Floor Lower Level TY404 Dome Cameras Replace as New Covert Cameras Replace as New Covert Amplified Cameras Replace as New Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
CLIN	DESCRIPTION	LUMP SUM PRICE
0023	W. South Module 3rd Floor Upper Level TY405 New Dome Cameras New Covert Cameras New Covert Amplified Cameras Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____

<u>CLIN</u>	<u>DESCRIPTION</u>	<u>LUMP SUM PRICE</u>
0024	X. South Module 3rd Floor Upper Level TY405 Dome Cameras Replace as New Covert Cameras Replace as New Covert Amplified Cameras Replace as New Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
<u>CLIN</u>	<u>DESCRIPTION</u>	<u>LUMP SUM PRICE</u>
0025	Y. CTF Juvenile 4th Floor Lower Level TY406 New Dome Cameras New Covert Cameras New Covert Amplified Cameras Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
<u>CLIN</u>	<u>DESCRIPTION</u>	<u>LUMP SUM PRICE</u>
0026	Z. CTF Juvenile 4th Floor Mezzanine TY407 New Dome Cameras New Covert Cameras New Covert Amplified Cameras Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
<u>CLIN</u>	<u>DESCRIPTION</u>	<u>LUMP SUM PRICE</u>
0027	AA. Exterior Cameras TY 407 New Fixed Dome Cameras	\$ _____
<u>CLIN</u>	<u>DESCRIPTION</u>	<u>LUMP SUM PRICE</u>
0028	AB. Computer Room MDF Hybrid DVR/NVR, RAID5 with 3 TB HDD, DVD Burner Storage Expansion 30 Days 4CIF, 15FPS, 16TB 16 Channel Video, 2 Channel Data over a single fiber (multimode) (receiver) 16 Input to 32 Output Video Distribution Amplifier 8 Port KVM Switch, 1U Rackmount Console, W/17" LCD Monitor, Keyboard, Mousepad Fiber Patch Panel Data Distributor PTZ Keyboard Controller 3D Joystick – 1024 Channels 19 inch Color LCD Security Monitor with 1 Ch. BNC Input & Loop output Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____
<u>CLIN</u>	<u>DESCRIPTION</u>	<u>LUMP SUM PRICE</u>
0029	AD. All Associate Electrical Items Dome Cameras Replace as New Covert Cameras Replace as New Covert Amplified Cameras Replace as New Installation Materials OTHER ASSOCIATED INSTALLATION ITEMS	\$ _____

TOTAL (CLIN 0001 through CLIN 0029)

\$ _____

The Offeror acknowledges and understands that the Lump Sum Price for each CLIN is a firm, fixed price and intended to be Offeror's sole compensation for the services required under the contract and should include sufficient funding for all of the Offeror's costs associated with the work, including, but not limited to, labor, tools and equipment, materials and supplies, and overhead, insurance and profit.

The Offeror's Bid is based on and subject to the following conditions:

1. The Offeror agrees to hold its proposal open for a period of at least one hundred twenty (120) days after the RFP closing date.
2. Assuming the Offeror is selected by the Department and subject only to the changes requested in paragraph 5, the Offeror agrees to enter into a contract with the Department on the terms and conditions described in the Bid Documents within ten (10) days of the notice of the award.
3. Both the Offeror and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Offeror to the terms of the Offeror's proposal. The Offeror further represents and warrants that no further action or approval must be obtained by the Offeror in order to authorize the terms of the Offeror's proposal.
4. The Offeror and its principal team members hereby represent and warrant that they have not: (i) colluded with any other group or person that is submitting a proposal in response to the RFP in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a proposal in response to the RFP; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law.
5. The Offeror's proposal is subject to the following requested changes to the Form of Contract: [INSERT REQUESTED CHANGES. OFFERORS ARE ADVISED THAT THE CHANGES SO IDENTIFIED SHOULD BE SPECIFIC SO AS TO PERMIT THE DEPARTMENT TO EVALUATE THE IMPACT OF THE REQUESTED CHANGES IN ITS REVIEW PROCESS. GENERIC STATEMENTS, SUCH AS "A MUTUALLY ACCEPTABLE CONTRACT" ARE NOT ACCEPTABLE. OFFERORS ARE FURTHER ADVISED THAT THE DEPARTMENT WILL CONSIDER THE REQUESTED CHANGES AS PART OF THE EVALUATION PROCESS.]
6. The Offeror hereby certifies that neither it nor any of its team members have entered into any agreement (written or oral) that would prohibit any contractor, subcontractor or subconsultant that is certified by the District of Columbia Office of Department of Small and Local Business Enterprises as a Local, Small, Resident Owned or Disadvantaged Business Enterprise (collectively, "LSDBE Certified Companies") from participating in the work if another company is awarded the contract.

7. This Offer Letter Form and the Offeror's Bid are being submitted on behalf of [INSERT FULL LEGAL NAME, TYPE OF ORGANIZATION, AND STATE OF FORMATION FOR THE OFFEROR].

Sincerely,

By: _____

Name: _____

Title: _____

Date: _____