



GOVERNMENT OF THE DISTRICT OF COLUMBIA
MURIEL BOWSER, MAYOR

2018 Immigrant Justice Legal Services Grant: Pre-Bidders' Meeting



Agenda



1. About the IJLS Grant
2. Request for Proposals
3. ZoomGrants
4. Frequently Asked Questions
5. Additional Q&A

About IJLS Grant



The Immigrant Justice Legal Services (IJLS) Grant Program is a \$500,000 commitment from the Bowser Administration. This grant program is intended to fund programs that provide targeted services and resources to the DC immigrant population.

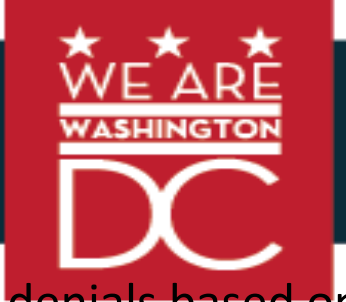
About IJLS Grant: Funding Areas



The program funds services in the following twelve categories:

1. Helping DC residents apply for green cards, convert green cards to citizenship, and make other affirmative USCIS filings;
2. Renewing DACA (Deferred Action for Childhood Arrivals) applications and work permits for DC residents;
3. Conducting Know Your Rights briefings and workshops;
4. Helping prepare asylum applications and provide legal representation at asylum interviews and/or hearings for DC residents; or, for clients in removal proceedings, prepare defensive asylum applications;
5. Representing youth who are in removal proceedings, but are not currently detained, provided representation began before the client turned 18;
6. Protecting financial assets and custody for DC children in the face of potential deportation of parents or guardians;

About IJLS Grant: Funding Areas (Cont.)



7. Helping people and businesses conduct affairs through ITIN numbers, appeal licensing board denials based on international qualifications, and access health insurance and other public benefits for which they are eligible;
8. Filing any lawsuits that may become necessary to challenging the use of DACA applications for finding or deporting undocumented persons;
9. Helping file applications for S, T, U, Special Immigrant Juvenile visas and Violence Against Women Act (VAWA) petitions for DC residents or family members of DC residents; and
10. Providing legal help for family reunification efforts for families with at least one DC resident;
11. Helping DC families adopt or provide foster homes for refugees and children from war-torn countries; and
12. Training and mentoring pro bono attorneys to perform any of the tasks 1-11.

Comparison to the 2017 IJLS Grant



2017 IJLS



- Did not allow deportation defense
- Allowed IJLS funds to support training/mentoring pro bono attorneys

2018 IJLS



- Allows representation of youth who are in removal proceedings, but are not currently detained
- Lists training/mentoring pro bono attorneys as an explicit purpose

About IJLS Grant: Target Population



The IJLS is designed to benefit all DC immigrants, regardless of immigration status. The IJLS will benefit immigrants of all ages – and national origins – who reside in DC, as well as families of mixed status who have at least one family member here and immigrant business owners in DC.

About IJLS Grant: Eligibility



IJLS is open to:

- Community-based 501(c)(3) organizations;
- Private entities that are partnering with 501 (c)(3) organization(s); or
- Private entities that are mobilizing pro bono talent.

Individuals are *not* eligible for this grant.

About IJLS Grant: Awards



- A total of \$500,000 has been made available through this program.
- Each grant will total no more than \$150,000.
- Up to 20 grants will be awarded to successful applicants.
- Only one application per organization will be accepted, though law firms may partner with more than one CBO.

ZoomGrants Registration



The screenshot shows a web browser window displaying the ZoomGrants registration page for MOAPIA. The browser's address bar shows the URL: <https://zoomgrants.com/gprop.asp?donorid=2233&limited=1333>. The page features the MOAPIA logo, which includes a stylized map of Washington D.C. with three stars and the text 'MOAPIA Powered by ZoomGrants™'. Below the logo, there is a login section for existing users with fields for 'Email' and 'Password', a 'Stay logged in? (Admins and Reviewers only)' checkbox, and a 'Login' button. A 'Forgot password?' link is also present. To the right of the login section are links for 'HELP' and 'RESOURCES'. The main content area is divided into two columns. The left column, titled 'DC Mayor's Office on Asian and Pacific Islander Affairs', includes an 'Open Programs' button and a link 'How do I do this?'. Below this, under the heading 'Open Programs', there is a listing for the 'Immigrant Justice Legal Service (IJLS) grant' with 'Apply' and 'Preview' buttons. The right column, titled 'New ZoomGrants™ Account', contains a registration form with fields for 'Email', 'Password', 'First Name', and 'Last Name'. The 'Account Type' is set to 'Organization', and there is a 'New Account' button. Below the form, there are two bullet points: 'Password must be 8-16 characters and contain at least 1 letter and 1 number.' and 'We do not sell or rent your personal information to anyone. Ever.' At the bottom of the page, there is a footer with social media links, a copyright notice for 2002-2017 GrantAnalyst.com, and a disclaimer that ZoomGrants and the logo are trademarks of GrantAnalyst.com, LLC. The Windows taskbar at the bottom shows the system tray with the date and time: '10:26 AM 2/9/2017'.

How to Apply using ZoomGrants



Step 1

DC Mayor's Office on Asian and Pacific Islander Affairs
Mayor's Office on Asian and Pacific Islander Affairs (MOAPIA) Deadline 2/21/2017

Immigrant Justice Legal Service (IJLS) grant

Open Programs | Description | Program and Administrative Requirements | Preferences | Contact Admin

Application Status: Not Submitted
You must be logged in to begin.

\$ 0.00 requested

Organization Summary | Application Questions | Supporting Documents

Organization Summary (answers are saved automatically when you move to another field)

Instructions [Show/Hide](#)

Application Title/Project Name

Amount Requested \$

Applicant Information

First Name

Last Name

Telephone

Email

Organization Information (changes to this data will be reflected on all other applications for this organization)

[Create an Organization](#)

Additional Contacts for this Application
Additional Contacts will be copied on all emails sent to the application owner regarding this application. Enter ONLY email addresses separated by a comma. No names. No titles. No phone numbers.

[Next](#)

How to Apply for Zoom Grant



Step 2

DC Mayor's Office on Asian and Pacific Islander Affairs
Mayor's Office on Asian and Pacific Islander Affairs (MOAPIA) Deadline 2/21/2017
Immigrant Justice Legal Service (IJLS) grant

[Open Programs](#) | [Description](#) | [Program and Administrative Requirements](#) | [Preferences](#) | [Contact Admin](#)

Application Status: Not Submitted
You must be logged in to begin.

\$ 0.00 requested

[Organization Summary](#) | [Application Questions](#) | [Supporting Documents](#)

Application Questions *(answers are saved automatically when you move to another field)*

[Instructions](#) [Show/Hide](#)

1. Please provide a brief overview of your organization (history, mission and current programs) for each of the partners in your collaboration; the goals of the proposed program; a summary of the program objectives and expected outcomes.

Maximum characters: 3000. You have characters left.

2. What is the name/title of your program(s)?

Maximum characters: 3000. You have characters left.

3. What are the funding area(s) for which you are applying?
Indicate how the project will address all the areas, in the space provided in question 7.

Public Safety
 Civic Engagement

4. Who is the target population(s) this project will serve?
You are limited to 500 characters, including spaces and punctuation marks. If you copy and paste from a different document and your answer exceeds 500 characters, it may not be saved. If it does exceed 500 characters, pare down your response to fit.

How to Apply for Zoom Grant



Step 3

DC Mayor's Office on Asian and Pacific Islander Affairs
Mayor's Office on Asian and Pacific Islander Affairs (MOAPIA) Deadline 2/21/2017

Immigrant Justice Legal Service (IJLS) grant

Open Programs | Description | Program and Administrative Requirements | Preferences | Contact Admin

Application Status: Not Submitted
You must be logged in to begin.

\$ 0.00 requested

Organization Summary | Application Questions | Supporting Documents

Supporting Documents

Instructions [Show/Hide](#)

Documents Requested *	Required?	Uploaded Documents *	
Proposal Summary	Required		<input type="button" value="Upload"/>
Program/ Project Narrative	Required	-none-	<input type="button" value="Upload"/>
Collaboration Description (if applicable)		-none-	<input type="button" value="Upload"/>
Program Goals and Objectives	Required	-none-	<input type="button" value="Upload"/>
Organizational Capabilities	Required	-none-	<input type="button" value="Upload"/>
Certifications (Attachment A): please sign and scan entire document for submission	Required	-none-	<input type="button" value="Upload"/>
Assurances (Attachment B): please sign and scan entire document for submission	Required	-none-	<input type="button" value="Upload"/>
Applicant Profile (Attachment C): please type or write in eligible handwriting	Required	-none-	<input type="button" value="Upload"/>
Budget (Attachment D)	Required	-none-	<input type="button" value="Upload"/>
Performance Plan (Attachment F)	Required	-none-	<input type="button" value="Upload"/>
Audited financial statements and/or most recent 990 and/or cash flow statements for 2016 and year-to-date.	Required	-none-	<input type="button" value="Upload"/>
Program Staff Job Description	Required	-none-	<input type="button" value="Upload"/>
Relevant Program Staff Resumes	Required	-none-	<input type="button" value="Upload"/>
Copy of current IRS tax-exempt determination letter	Required	-none-	<input type="button" value="Upload"/>
Organizational and Program Charts	Required	-none-	<input type="button" value="Upload"/>
Current list of board members with names, affiliation, and contact information (if applicable)		-none-	<input type="button" value="Upload"/>

Application Deadline



Deadline: Tuesday, August 29, 2017 5:00 pm EST

The only method to submit an application is through ZoomGrants.

Review FAQ list

Additional Questions?